

**East Hampshire District Council**  
Penns Place, Petersfield  
Hampshire GU31 4EX  
Telephone 01730 266551  
www.easthants.gov.uk

**Havant Borough Council**  
Public Service Plaza, Civic Centre Road  
Havant, Hampshire PO9 2AX  
Telephone 023 9247 4174  
www.havant.gov.uk

## JOINT HUMAN RESOURCES COMMITTEE (HBC) AGENDA

<b>Membership:</b>	Councillor Carter (Chairman) Councillor Smith K (Vice-Chairman)	
<b>Councillors (EHDC)</b>	Standish, Budden, Burns, Davies and Glass	<b>Councillors (HBC)</b> Branson, Crellin, Lowe, Scott and Robinson

**Meeting:** Joint Human Resources Committee  
**Date:** Monday 13 July 2020  
**Time:** 4.00 pm  
**Venue:** Skype for Business - Skype for Business

The business to be transacted is set out below:

Nick Leach  
Monitoring Officer

3 July 2020

Contact Officer: Holly Weaver 02392 446233  
Email: holly.weaver@havant.gov.uk

Page

### PART 1 (Items open for public attendance)

**1 Apologies for Absence**

To receive any apologies for absence.

**2 Minutes**

**1 - 4**

To approve the minutes of the last meeting of the Joint Human Resources Committee held on 16 October 2019.

<b>3</b>	<b>Declarations of Interests</b>	
<b>4</b>	<b>Chairman's Report</b>	
<b>5</b>	<b>Senior Pay Policy</b>	<b>5 - 14</b>
<b>6</b>	<b>Health and Safety Policy</b>	<b>15 - 30</b>
<b>7</b>	<b>Pay Policy Statement - EHDC/HBC</b>	<b>31 - 58</b>

**PART 2 (Confidential items - closed to the public)**

## **GENERAL INFORMATION**

**IF YOU WOULD LIKE A VERSION OF THIS AGENDA, OR ANY OF ITS REPORTS, IN LARGE PRINT, BRAILLE, AUDIO OR IN ANOTHER LANGUAGE PLEASE CONTACT DEMOCRATIC SERVICES ON 023 9244 6231**

### **Internet**

This agenda and its accompanying reports can also be found on the Havant Borough Council website: [www.havant.gov.uk](http://www.havant.gov.uk)

### **Public Attendance and Participation**

Members of the public are welcome to attend the Public Service Plaza and observe the meetings. Many of the Council's meetings allow the public to make deputations on matters included in the agenda. Rules govern this procedure and for further information please get in touch with the contact officer for this agenda.

### **Disabled Access**

The Public Service Plaza has full access and facilities for the disabled.

### **Emergency Procedure**

Please ensure that you are familiar with the location of all emergency exits which are clearly marked. In the unlikely event of an emergency an alarm will sound.

PLEASE EVACUATE THE BUILDING IMMEDIATELY.

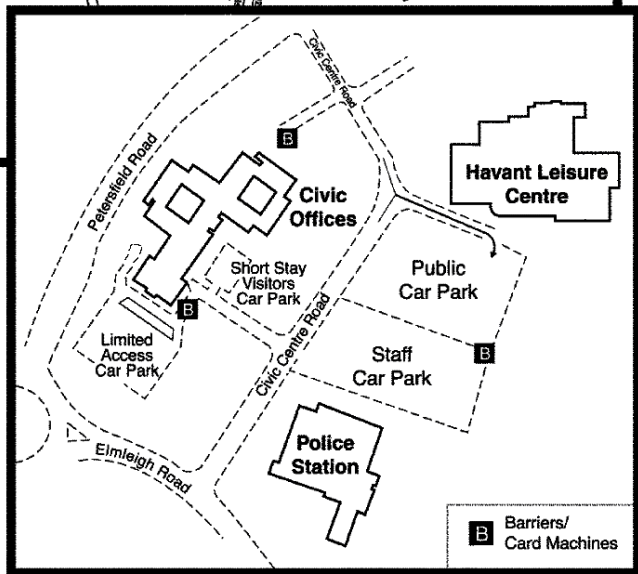
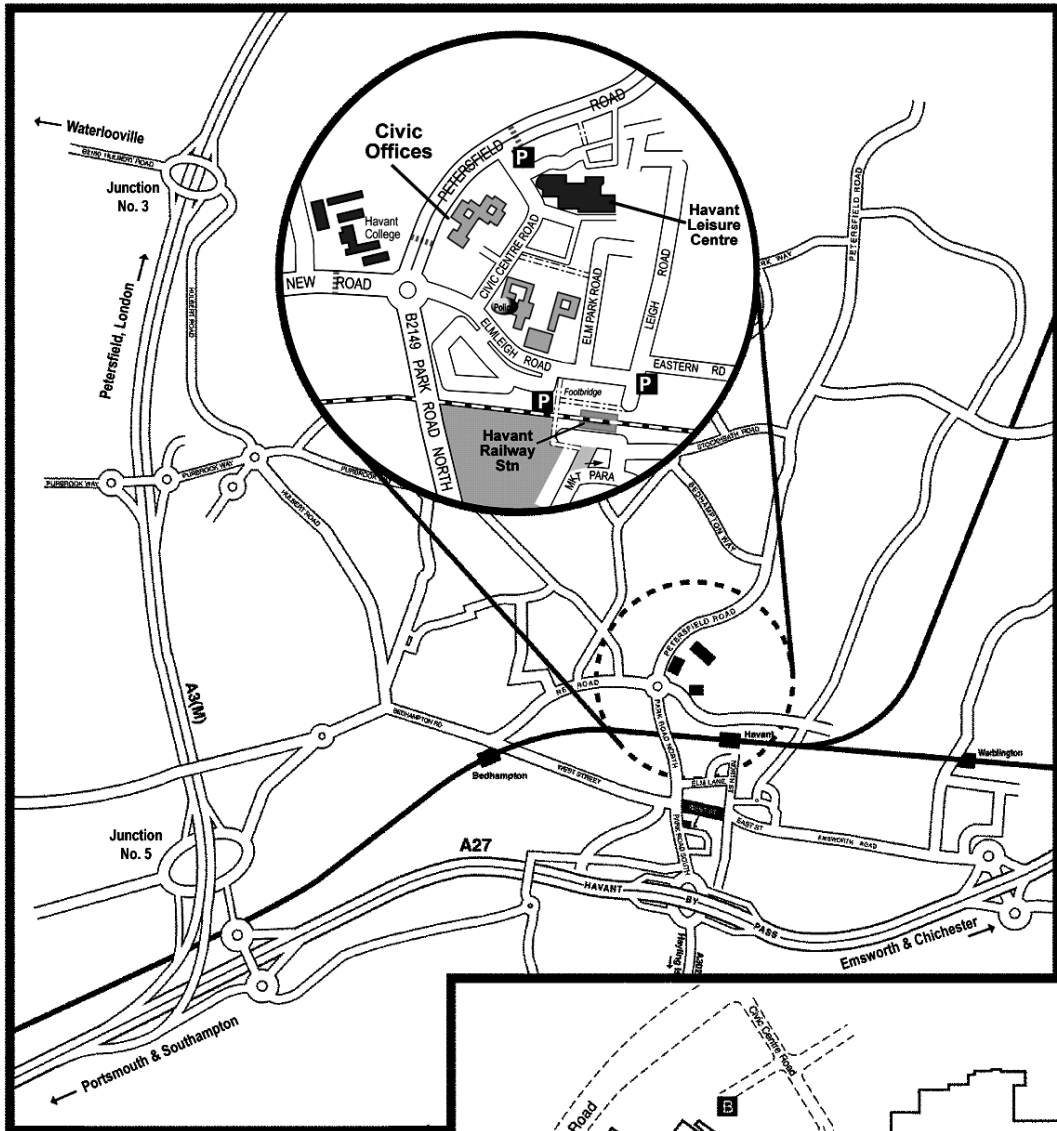
DO NOT RE-ENTER THE BUILDING UNTIL AUTHORISED TO DO SO

### **No Smoking Policy**

The Public Service Plaza operates a strict No Smoking policy in all of its offices, corridors, meeting rooms and toilets.

### **Parking**

Pay and display car parking is available in the Leisure Centre car park opposite the Plaza.



**Havant**  
**BOROUGH COUNCIL**  
 Civic Offices, Havant, Hants, PO9 2AX  
 Telephone (023) 9247 4174